

MHI-COVID-19 Double Gun Running Occupancy, Roles and Responsibilities

Where two employees may have to work in a small space within 6 feet of each other during COVID-19.

Commitment: The Ministry of Highways and Infrastructure (MHI), are putting additional safety measures in place to minimize the risks/hazards associated with the potential infection of COVID-19 to employees while working in a small space within 6 feet of each other.

Purpose: To provide awareness that identifies the risks arising from COVID-19; To put forth guidelines and responsibilities when workers are instructed to complete essential (road construction/maintenance) service work within 6 feet of each other in a small space during COVID-19 outbreak/pandemic.

COVID-19:

- Is believed to be spread by respiratory droplets;
- Symptoms are mild to severe respiratory illness with symptoms of fever, cough and/or shortness of breath;
- Practice good hand hygiene, sneezing and coughing techniques; and,
- Routine cleaning/disinfecting of equipment and environment.

Mandatory Additional

PPE:

Latex Gloves for Entry & Exit.

Follow the Government of Saskatchewan recommendations on for additional PPE.

<https://www.saskatchewan.ca/government/health-care-administration-and-provider-resources/treatment-procedures-and-guidelines/emerging-public-health-issues/2019-novel-coronavirus/public-health-measures/workplaces>

Guidelines:

In MHI your Safety and that of co-workers is to be always considered a first priority. Do not rotate between the right and left side of the rear paint striper cab.

- Follow Government of Saskatchewan recommendations on additional mandatory PPE
- Keep the distance as far as possible between the occupants; maintain the social distance protocol as much as possible.
- Install two transparent curtains (e.g. shower curtains) and rods on left and right side of the rear entry/exit door of the rear operator's cab. This will create 3 spaces:
 - left side operators control center
 - Right side operators control center
 - Middle common areas for entry/exit

- Ensure both left and right side operator control centers as well exterior left and right side tool boxes must have separate sets of cleaning supplies and glove boxes
- Each side operator is responsible for Sanitizing their side of the cab before and after the shift.
- On entry & exit each operator will be responsible for sanitizing the common touch areas (i.e. door handle/rail etc..) all the time after use
- Do Not (or minimize) touching unnecessary parts of the operator's cab;
- Avoid touching your eyes, nose and mouth;
- Use proper coughing and sneezing etiquette; (Cough or sneeze into elbow)
- Keep the time you're in the rear cab to an *absolute minimum* and keep the window closed to ensure curtains remain in place.
- Disinfect the rear cab before and after use (follow the Disinfecting of equipment SOP found on MHI safety);
- Remove and properly disposed of all PPE's and,
- Wash your hand with soap and water for 20 sec minimum or with sanitizer after removing the PPE.

RESPONSIBILITIES:

Manager Shall:

- Ensure all employees are trained on this document
- Ensure resources are available for PPE and cleaning supplies;
- Ensure guidelines are followed.

Supervisor Shall:

- Determine if painting with 2 operators is necessary;
- Advise manager of insufficiencies as identified and correct as needed;
- Be aware of the Government of Saskatchewan's recommendations on PPE;
- Ensure PPE and cleaning supplies are available
- Educate employees on the guidelines
- Ensure employees are in compliance with PPE usage

Worker Shall:

- Stay home, if not feeling well;
- Read, review, understand and follow this Guidelines;
- Report any concerns to their Supervisor;
- Complete & submit to the supervisor the health questionnaire checklist on daily basis
- Check your co-workers on daily, how they are feeling today;
- Check if a co-worker(s) exhibiting any symptom of COVID-19; and,
- If he/she is, immediately contact/report to the supervisor and follow the supervisor direction.

Additional Resources:

- COVID-19 page on <https://www.saskatchewan.ca/>
- Visit Health Canada at www.Canada.ca
- <http://www.mhisafety.ca/COVID-19.html>

"Subject to Change based on advice or direction from the Chief Medical Health Officer"