

# Health & Safety Scorecard

May 2020 Ministry of Highways and Infrastructure

**COVID-19 Communications**  
**Visit: [www.mhisafety.ca](http://www.mhisafety.ca)**

**Take 10's**  
 Goal = 10,000 per Year

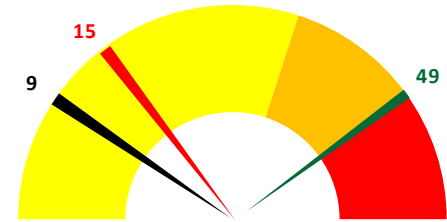
**1966**

**SOP's Complete**  
 Goal = 150 Fiscal Year  
 76 reviewed  
 (53 obsolete)

**76 YTD**

**OHC Inspection Completed**  
 Goal = 100%

**99.3%** (1st quarter)



**WCB Claims**  
 YTD = 9  
 20/21 Goal = 49  
 2019 (Jan-May) = 15

**Perfect Days**  
 Goal: Zero Incidents

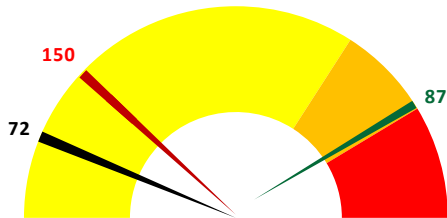
**20**

**Safety Walks**  
 Completed 2020/21  
 Goal = 150 per Year

**0**  
 (On hold Due to COVID-19)

**Orientation's**  
 Completed as Planned  
 Goal = 100%

**57 of 105**  
 (Learn was down for most part of May)



**Midas Lost Time**  
 YTD = 72  
 20/21 Goal = 876  
 3 YR AVG = 150

**\*TRIF / \*LTIF**  
 Incident Frequency

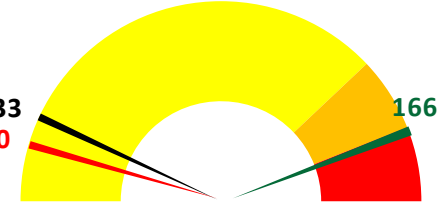
**1.6/0.36**  
 \*IBP = 1.48 (TRIF 2018)

**Incidents**  
 Reported 2020/21  
 Year to Date  
 (only preventable)

**50**

**Training**  
 By OHS Group

(Due to Learn being down)



**Prop & Equip**  
 YTD = 33  
 20/21 Goal = 166  
 3 YR AVG = 20

**Work Zone Audit**  
 By Contractor  
 Goal = 150

**10**  
 YTD 14

**Work Zone Audit**  
 By Safety Group  
 Goal = 40 (June-Sept)

**0**  
 YTD 0

**SOP Observations**  
 Completed  
 Goal: 120

**0**  
 YTD 1

**Definition:**  
 \*TRIF = Total Reportable Incident Frequency  
 \*LTIF = Lost Time Incident Frequency  
 \*IBP = Industry Best Practice

As of Monday, June 8, 2020, Saskatchewan entered into Phase-3 of the re-opening plan, which allowed business to bring employees back to the workplace after implementing safety protocols to meet the COVID-19 safety requirements following the Health Order. MHI formed four return to work committees under the leadership of regional executive directors, three committees are led by executive directors (O&M) division and the fourth one is led by the executive director of corporate division. MHI's plan is to bring employees back to the workplace in phases. The committees mandate is to develop and implement the safe operation procedures (SOPs) and plan for each office to make sure we have a safe work environment for our employees returning back to the workplace. We encourage everyone to contact your manager/supervisor, if you have any concerns, so that the return to work committees have the opportunity to work/resolve your concerns. Stay tuned for more information.

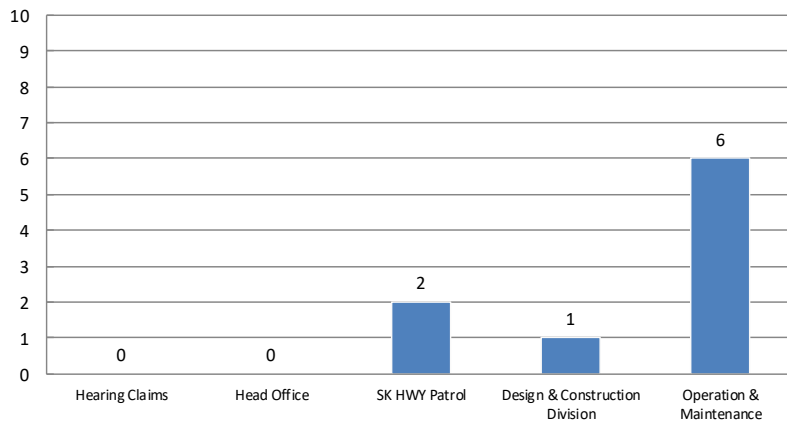
For further details visit [www.mhisafety.ca](http://www.mhisafety.ca) and click the COVID-19 information page.



# Health & Safety Scorecard

May YTD 2020 Ministry of Highways and Infrastructure

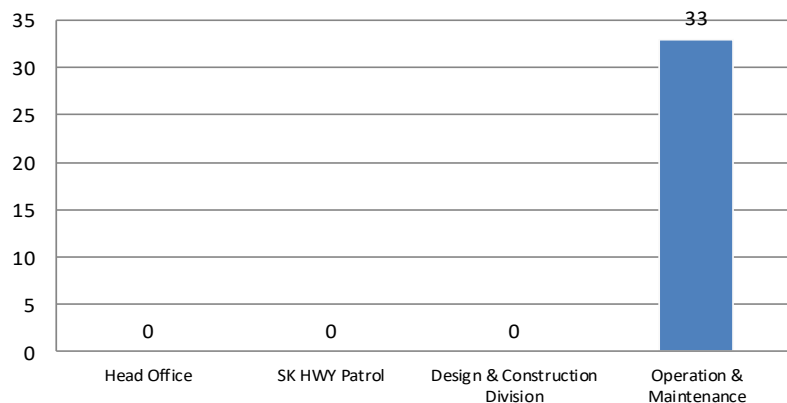
WCB Claims - 2020 YTD



Injury Lost Time - 2020/21 YTD



Property & Equipment - 2020/21 YTD



## Path to **Zero** Injuries

Prevention is the key...

1. Plan your activities and follow the plan.
2. Use tools (i.e. Tool Box Meeting and Field Level Risk Assessment) to plan the work and use Take 10 tool, if encounter any hazard during execution to make it safe).
3. Make sure team is train and have all the tools to complete the task safely.
4. Watch for each other during the day, to make sure everyone is working safely.

**SAFETY, ENVIRONMENT, QUALITY & PRODUCTION**

**Complete a hazard assessment prior to starting all tasks.**

## Path to **Zero** Lost Time

1. Injury Prevention
2. Injury Accommodation

The goal is to prevent any injury by hazard identification and control by planning the work. If incident/injury occurred, the next step to return employees to work during the recovery period as soon as possible to their regular or modified duties as per form 111.  
- Contact T&S Team if you have any questions on form 111

**Accommodated work is available for most injuries.**

## Path to **Zero** P&E Incidents

Focus – SOP Observations

### Typical Backing Up Controls

- Complete a walk around your unit before moving.
- Use a spotter as needed.
- Ensure overhead doors are fully open.
- Ensure box is down
- Ensure overhead line clearance is appropriate.

### Typical Contact Controls

- Mark potential problems spots – no surprises!
- Shops/yards have designated equipment and material locations – no surprises!

**Regular Preventive Maintenance (PM) will improve equipment reliability and minimize potential failure during service.**

MHI had 17 preventable incidents in the month of May 2020 plus 1 late notification from April 2020, below is a quick summary:

### WCB – 2 – Lost time

Physical exertion/strain when picking up a tool

Physical exertion/strain moving a gate

### WCB – 1 – no lost time

Air bag explosion

### P&E - 14

#### Backing Up Incidents total 7

D Unit/CVA/Truck backed into MHI Unit = 6; (5 of the 6 were in the MHI- work zone)

D Unit backed into sign post

Fire when grinding ferry apron, fire department was dispatched

Trailer scraped fender of D Unit

Back window in CVA/Truck was broken when sign was tossed in cab

Employee noticed dent on CVA/truck when doing pre-trip inspection

Loader broke wooden board with bucket

Employee added diesel instead of gas when fueling

CVA contact with meridian tire damage

### Late Incidents from April reported in May:

1<sup>st</sup> Aid physical exertion/strain twisted angle during circle check

[For full incident details please visit:](#)

G:\Ministry OH&S\Incident Description

[For full Take 10 details please visit:](#)

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